



APSSCA BOARD OF DIRECTORS MEETING

Meeting Minutes

Meeting Held by Web Conference Call

10 September 2026

1. Call to Order

Lee Krause called the meeting to order on 10th of September, 2026 at 1:00 PM.

Roll Call

The following members were present: Jason Eaton, Francis Wight, Sean Swanney, Joe Murphy, Ben Gonie, Lee Krause, Howard Heal, Al Lemoine. Absent: Chris Allen, Norm Dekens

2. Approval of Meeting Agenda

Motion put forward by Howard Heal and seconded by Francis Wight that the proposed agenda for meeting of 10th of September 2026 be approved. Motion carried.

3. Approval of Minutes from Last Meeting

Motion by Sean Swanney, seconded by Jason Eaton and carried. The minutes of the Directors Meeting held on 27th January 2026 were accepted.

4. Business Arising from the Minutes

No outstanding issues from previous meeting.

5. Executive Director's Report

We have experienced numerous issues with our website financial module. In every case, our website host has repaired the code error or developed a work-around. These corrections have been at no charge to the Association.

We have a handful of companies that have yet to pay current year membership dues and Don is following up with them.

We've added a few companies to the association this past summer. Wildy Enterprises, Global Engineering Solutions and Taylor & Company have become members. Signature Site Services expressed interest in joining and Lee will follow up with them to see if still interested.

6. Treasurer's Report

We hold approximately \$26,000 in the current account with no significant liabilities coming in the near future.

7. Correspondence

No correspondence expected or to be generated from the Board or received by the Board.

8. POST Update

The Committee met on September 2, 2026. There were no significant changes to the documents but some forms are being updated.

9. CPCA

There haven't been any meetings over the summer months. CPCA is still working on implementing training for oil burning equipment installations and inspections.

10. New Business

Directors discussed the slate of Officers for the next year. Lee will remain as President, Norm as Vice President and Joe as Treasurer. Ben Gonie has accepted the role of Secretary.

Our committees remain in place:

Membership: Howard Heal and Jason Eaton

Audit Committee: Al Lemoine, Francis Wight and Chris Allen

Golf Committee: Howard Heal, Lee Krause, Sean Swanney, Norm Dekens, Jason Eaton, Don Edgecombe

The City of Calgary Fire Department is asking tank owners to conduct an annual inspection which must be done by a third-party company with PM certification. This is a requirement not part of the Alberta Fire Code. The City of Edmonton Fire Department continues to expect engineered drawings when replacing a dispenser. We will have meetings with both agencies to get clarification and an understanding of their goals with these unique requirements.

11. Next Meeting Date

The next meeting date was set for October 27, 2026 at 10:00 AM.

12. Adjournment

The meeting was adjourned at 11:50 AM. after a motion by Howard Heal and seconded by Francis Wight.