



APSSCA BOARD OF DIRECTORS MEETING

Meeting Minutes

Meeting Held by Web Conference Call

October 28, 2025

Roll Call

The following members were present: Jason Eaton, Francis Wight, Joe Murphy, Lee Krause, Howard Heal, Norm Dekens, Chris Allen, Al Lemoine

Regrets: Brad Egeland, Sean Swanney

1. Call to Order

Lee Krause called the meeting to order on October 28, 2025, at 10:00 AM

2. Approval of Agenda

Motion to approve agenda by Jason Eaton, seconded by Howard Heal and Carried.

3. Executive Director's Report

Don spoke of the number of attempts to collect membership dues and reported that 19 companies have yet to pay, four months in arrears. Efforts will continue.

4. Treasurer's Report

Joe Murphy presented an Income Statement for the period up to and including September 30, 2025. The cash report showed a net income of \$4,416.30 He also reported that our cash position at this time is \$26,386.

5. Board Vacancy

Francis Gough has retired as a member of the Board of Directors. The Board sees no urgency to fill the vacancy but will appoint a Secretary during a meeting when all Directors are present.

6. Regulatory

Contractors and tank owners are being asked to take out permits for equipment alterations like the replacement of dispensers. There isn't any issue with the permit application requirement but if there is a need for a new engineered drawing we do not see the value in a potentially expensive and time-consuming request. A committee of APSSCA Directors, Norm Dekens, Lee Krause and Howard Heal will consult with fire officials to remove the requirement for drawings if the equipment is aboveground and easily confirmed as being in compliance with the Fire Code and

ULC requirements. There is no need for drawings when hoses and nozzles are being replaced and we would like to see similar policy with dispensers.

7. AGM and Golf Tournament

Don advised that Sirocco Golf Course is aware that we have moved the tournament to Coloniale in Beaumont in 2026 and we look forward to a return to Sirocco in 2027. Quotations from two hotel properties were presented and a decision was made to have our AGM at the Sawridge Inn in Edmonton on June 9, 2026.

8. Other Business

One Director is not aware of the charitable receipt from Kids Cancer Care sent to his company. Don will confirm with the charity that those receipts were mailed out.

9. Next Meeting Date

The next meeting date was not set.

10. Adjournment

Howard Heal motioned to adjourn, seconded by Jason Eaton and the meeting was adjourned at 11:25 AM.