Meeting Minutes

APSSCA
Annual General Meeting

June 25, 2025 at 10:00 AM
Deerfoot Inn & Casino
Sundance Room
11500 – 35th St. SE Calgary

1 Welcome and Introductions

Directors Present:
Francis Wight, Joe Murphy, Brad Egeland, Howard Heal, Al Lemoine, Norm Dekens, Jason Eaton. Franics Gough, Chris Allen Regrets: Lee Krause

Members / guests present:

Glenn Phillips - ASCA
Sean Swanney – Keller
Sanela Galic - ASCA
Gary Baker - ASCA
Kate Fee - Suncor
John Maughan - Accuflo
James Hayward - ASCA
Riley Parkison - Accuflo
Pat White – Leak Tech
Don Edgecombe - APSSCA
Sonya Graham - Suncor
Tyler Shabits - Suncor
Michelle Rae - CPCA
Joe Muniz – National Energy
Terry Krewen – Maxquip

Call to Order
Norm Dekens, Acting President welcomed members to the meeting and called the meeting to order at 10:04am.

2 Approval of Agenda

The proposed agenda was circulated to members present. Motion by Brad Egland, seconded by Francis Wight, the agenda for the 25 June 2025 AGM was accepted.

3 President's Report

Norm Deckens read the President's message to the AGM.
No questions or concerns offered.

4 Executive Director's Report

Don Edgecombe, update: The highlight of the year for our Association was the replacement of our website. Our members may not have noticed any change from the old website but the previous version was well past its 'best before date'. What members may have noticed is the issues we had with processing and adding new credit cards on the old site. We expect the financial module of the APSSCA website to be much more stable. On the downside of the website replacement is that we could not save previously used credit card information. Members paying their dues have had to enter card information. Next year this will not be a problem.

The Board made a decision to increase membership fees for 2025. We have had the same fee schedule since the organization began in 1992. Our costs have risen a great deal since those days and we still have the lowest fees of similar contractor organizations across the country.

The membership remains strong. We have had some retirements and office closings but interest from suppliers of products and services to the downstream petroleum industry has kept our membership healthy.
No questions from the group.

5 Approve minutes of June 5, 2024 AGM

Motion made by Terry Krewen, seconded by Jason Eaton, the minutes for the Annual General Meeting held 5th of June 2024 were accepted.

6 Business Arising from the Minutes

No new business arising from the minutes.

7 Secretary's Report – Quorum Numbers

Don Edgecombe updated the group on behalf of Francis Gough, Secretary. We have quorum for AGM. 77 active members in 2025.
Membership numbers have remained consistent, and while we have lost some members, the membership has shown an addition of new members to keep our membership constant.

8 Treasurer's Report – Year-End Financials

Treasurer, Joe Murphy gave the report. The bank balance is presently $67,000 but many bills need to be paid. Income statement shows a loss of $10K. The loss is found on the website redevelopment. The Board decided to expense the cost. We implemented an increase in membership fees which will help with revenue.
Don will adjust the annual budget to include the increase in membership fees.

Motion to accept the re-appointment of Tim MacDonald to be the APSSCA financial statement compiler – motion made by Norm Dekens seconded by Chis Allen. Carried.

Motion to approve the 2025 Budget inclusive of the website expense – motion made by Norm Dekens seconded by Chis Allen

The Audit Committee has reviewed the financial statements for the year ending December 31, 2024 and have been accepted.

Motion to accept the Treasurer's Report – Francis Wight, seconded by Howard Heal

9 Election of Directors

Brad Egland leaving board.

The following Directors were acclaimed for an additional term:
Joe Murphy
Norm Deckens
Lee Krause
Al Lemoine
Howard Heal
Francis Wight
Francis Gough
Chris Allen
Jason Eaton
Motion to reappoint directors that wish to stay on – Francis Wight motioned, seconded by Francis Gough

Sean Swaney nominated by Norm Dekens, Seconded by Jason Eaton
Jordan Zunte – nominated by Brad Allen, Seconded by Jason Eaton
Norm Dekens called for nominations to cease. Motioned by Francis Gough, seconded by Francis Wight
Election results: 9 votes for Sean Swanney - 1 vote for Jordan Zunte
– Sean Swanney elected for a term of one year.

10 Cybersecurity Presentation

Colin Clark of Plenum Group gave a very informative presentation on cyber risks of doing business.

11 Corrosion of ATG's

Joe Muniz of National Energy Equipment presented an overview of issues their company is finding with sump leaks.

12 POST Update

CPCA Michelle Rae

- Post Stats – up 11% in 2025
- Level 1 65% level 2 35%
    - Level 2 up 30%+
- POST safety: Document update overview
- Forecourt Safety Video
- Site operator checklist video – soon to be released

13 Regulatory Issues

Other Discussion Topics
Don Edgecombe

- Regulatory Issues
- Pump inspection discussion review
- STANDATA from Municipal Affairs expected to be released soon.
- Dispenser change-out Permit requested by some municipalities

14 Other Business

No other business brought forward.

15 Adjournment

Motion by Francis Wight, seconded by Francis Gough and adjourned at 2:26 PM.