



APSSCA BOARD OF DIRECTORS MEETING

Meeting Minutes

Meeting Held by Web Conference Call

12 December 2024

1. Call to Order

Don Edgecombe called the meeting to order on 12th of December at 2:05 P.M.

Roll Call

The following members were present: Jason Eaton, Francis Wright, Joe Murphy, Brad Egeland, Lee Krause, Howard Heal, Chris Allen, Norm Dekens, Francis Gough

Regrets: Al Lemoine

2. Approval of Meeting Agenda

Motion put forward by Jason Eaton and seconded by Joe Murphy that the proposed agenda for meeting of 12 December 2024 be approved. Motion carried.

3. Organizational Appointments

Nomination of Lee Kraus as President made by Brad Egeland, seconded by Francis Wight and carried.

Nomination of Norm Dekens as Vice President made by Lee Krause, seconded by Chris Allen and carried.

Nomination of Francis Gough as Secretary made by Francis Wight, seconded by Jason Eaton and carried.

The APSSCA Board for 2025 will consist of:

Lee Kraus – President	Francis Wight
Norm Dekens – Vice President	Brad Egeland
Joe Murphy – Treasurer	Jason Eaton
Francis Gough – Secretary	Chris Allen
Howard Heal	Al Lemoine

Lee Krause will act as APSSCA representative to the CPCA board.

Audit Committee – Jason Easton, Chris Allen, Al Lemoine

Membership Committee – Howard Heal, Jason Eaton

Golf Committee – Howard Heal, Lee Krause, Sean Swanney, Don Edgecombe

4. Approval of Minutes from Last Meeting

Motion by Jason Eaton, seconded by Brad Egeland and carried. The minutes of the Directors Meeting held on 23rd of February, 2024 were accepted.

5. Business Arising from the Minutes

No comments.

6. Executive Director's Report

The new website is up and running. Admin is pretty happy with the product. The biggest improvement is the stability of the financial module. There was a greater than expected learning curve to administer the financial processes but the vendor created tutorials for all steps.

Association has a number of expired memberships and Board assisted in identifying status of those companies.

Don is looking for suggestions from Board members on initiatives to pursue and services to provide to our members, possibly through our website. Services like group insurance and personnel advertising were discussed but there was no support for those ideas.

7. Treasurer's Report

There is currently \$20,700 on deposit. Treasurer asked Don to prepare a budget for fiscal year 2025.

8. Correspondence

No correspondence received for the Board's consideration.

9. POST Update

Howard reported that some forms have been updated and are now available on the POST website.

10. CPCA

No updates at this time.

11. New Business

Lee advised that the TSSA was not accepting inspection reports of B139 oil burning equipment because their testing equipment was not ULC certified (although listed on the National Work Group of Leak Detection Evaluations (NWGLDE)).

There is discussion of coming calibration for EV chargers.

Possibility that Ontario will be adopting E-15 gasoline as early as January 2025. It is believed E-15 will be a problem for older automobiles but uncertain if storage components will be impacted.

General belief that the industry has been preparing for E-85 for some time.

HDRD fuel was discussed. Not a lot was known about it. **ACTION:** Don to do research and

make available to our members.

Concern that the Cities of Calgary and Edmonton are requiring weekly inspections of turbine sumps. As technical representatives of petroleum companies, it was felt that we should provide input to authorities regarding the practicality of this requirement. **ACTION:** Don to provide the Board with a draft letter directed to Municipal Affairs giving consideration to the Fire Code requirement, occupational safety and technical need for visual inspections.

We must secure our golf tournament date at Sirocco Golf Club of June 5th, 2025. **ACTION:** Howard to provide Joe with a Sirocco invoice as a deposit to hold the date.

Don asked the Board their thoughts on introducing a major sponsor opportunity for members participating in our golf tournament. **ACTION:** Don to speak with KidsCancerCare to see if charitable donation receipts can be issued to major sponsors. If affirmative, Don to survey our members to see if there's interest in participating.

ACTION: Don to reserve a meeting room at Deerfoot Inn for June 4th, 2025 AGM.

12. Next Meeting Date

The next meeting date was set for Tuesday, February 11, 2025 from 10:00 AM to 12:00 PM.

13. Adjournment

The meeting was adjourned at 3:45 PM.