



APSSCA BOARD OF DIRECTORS MEETING

Meeting Minutes

Meeting Held by Web Conference Call

28 March 2023

1. Call to Order

Kim Hansen called the meeting to order on 28th of March at 2:00 PM.

Roll Call

The following members were present: Howard Heal, Kim Hansen, Jason Eaton, Joe Murphy, Brad Egeland, Norm Dekens, Lee Krause. Also: Don Edgecombe

Regrets: Al Lemoine, Marcus Cormier

2. Approval of Meeting Agenda

Motion by Howard Heal and seconded by Brad Egeland, that the proposed agenda for meeting of 28th of March 2023 be approved.

3. Approval of Minutes from Last Meeting

Motion by Brad Egeland, seconded by Joe Murphy, the minutes of the Directors Meeting held on 11 January 2023 were accepted.

4. Business Arising from the Minutes

None.

5. Executive Director's Report

ED administered regular member business but nothing notable arose from that service.

6. Treasurer's Report

The financial statements for year ending December 31, 2022 have been completed and a copy provided to President, Marcus Cormier. The organization is holding a \$40,000 GIC that is about to mature. We have only \$2,500 in cash but no outstanding payables before the GIC matures. Our expenses exceeded revenue by approximately \$4,000. This loss is because we had an Executive Director for the entire year (which is a new service). The Treasurer put the question to the Board if we want to continue with a small deficit or do we need to adjust our fees to reflect current expenditures. **ACTION ITEM:** Don to prepare a budget for 2023 to provide more

support to a decision to increase fees or rely on our current surplus. The issue will be addressed at our 2023 AGM. Don will provide the 2022 financial statements to the Audit Committee (Kim, Al and Jason) for their review.

7. AGM Planning

It was agreed that we should update members on POST activity. There is interest in having regulatory authorities attend the meeting to participate in a Q&A about issues related to tank installations, maintenance and removals. **ACTION ITEM:** Don to contact the Alberta Safety Codes Authority, City of Edmonton and City of Calgary to invite representatives to our meeting. Finally, it was suggested that we invite Amanda Mitchell from Suncor to present her outlook on energy alternatives that may affect our business offerings. **ACTION ITEM:** Don to invite Amanda to speak on the subject.

8. Golf Tournament

The golf tournament will be held at Sirocco on June 1st. Howard will speak with Craig of Sirocco to discuss our costs per player and cost for dinner only. Agreed that we will have a quick sit-down breakfast prior to golf. Board agreed to raise the price of hole sponsorship to \$400 from \$300 to cover inflation costs for prizes and golf course charges. Agreed that we'd have Kids Cancer as our charity beneficiary. **ACTION ITEM:** Don to contact Kids Cancer to get their participation. They would benefit from 50/50, Board square revenue and mulligan sales. Also, if Beat the Pro is available to us, Kids Cancer will get that revenue. The golf committee comprises Howard, Jason, Lee and Don. Also, Francis Gough from Edmonton Pump has volunteered to help out on tournament morning. As soon as we know the costs and start time for the tournament Don will advise members of registration being open through our website. Registration will close on May 8th.

9. Training

Concern has been raised by members that the June Petroleum Mechanic exam date is not practical. CPCA has been asked if this could be shifted to late February but this is their busy time. A new request has been given to Michelle Rae to do exams in Alberta in January or early February. It is hoped this change can be made in 2024.

10. New Business

No new business but the Board was advised that former Board member, Pat White has had health issues and is currently in hospital. Pat is confident he'll be driving his truck home from hospital soon.

11. Next Meeting Date

The next meeting date was not set but agreed it should be held in May to discuss AGM and golf tournament developments.

12. Adjournment

The meeting was adjourned at 3:45 PM on motion by Joe Murphy, seconded by Jason Eaton..